

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

### I. Details of the Institution

1.1 Name of the Institution

RASHTRIYA SANSKRIT SANSTHAN

1.2 Address Line 1

SHRI RANBIR CAMPUS

Address Line 2

KOT BHALWAL

City/Town

JAMMU

State

JAMMU AND KASHMIR

Pin Code

181122

Institution e-mail address

ranbirjmu@gmail.com

Contact Nos.

0191-2623090

Name of the Head of the Institution:

Prof. P.N. Shastry

Tel. No. with STD Code:

0191-2623090

Mobile:

8716090040

Name of the IQAC Co-ordinator:

Sharat Chander Sharma

Mobile:

9419183108

IQAC e-mail address:

prof.sharat@yahoo.co.in

1.3 NAAC Track ID (For ex. MHC0GN 18879)

HQ

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/60/A&A/001 July 5, 2012

1.5 Website address:

www.rksjmu.ac.in

Web-link of the AQAR:

[http://www.rksjmu.ac.in/AQAR\\_2013-14.pdf](http://www.rksjmu.ac.in/AQAR_2013-14.pdf)

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	A	3.25	2012	5 YEARS
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

31.10.2012 ?

1.8 AQAR for the year (for example 2010-11)

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR \_\_\_\_\_ 2012-13 \_\_\_\_\_ (DD/MM/YYYY)
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

NA

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NA

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

NA

DST-FIST

NA

UGC-Innovative PG programmes

NA

Any other (*Specify*)

NA

UGC-COP Programmes

NA

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2 1) Sharat Chander Sharma 2) Dr. Satish Kumar Kapoor

2.2 No. of Administrative/Technical staff

3 (1) Prof. P N Shastry, Principal 2) Sh. Mangat Singh 3) Mrs. Minakshi Bawa, Comp. T.

2.3 No. of students

NIL

2.4 No. of Management representatives

NA

2.5 No. of Alumni

NIL

2.6 No. of any other stakeholder and  
community representatives

NIL

2.7 No. of Employers/ Industrialists

NIL

2.8 No. of other External Experts

1 (Prof. P.C. Shastri)

2.9 Total No. of members

6

2.10 No. of IQAC meetings held **THREE**

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. Awareness programmes	Conducted 2
2. Teacher student relationship	Improved teacher-student relationship.

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	6	NIL	NIL	NIL
PG	5	NIL	NIL	NIL
UG	5	NIL	NIL	NIL
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	NIL	NIL	NIL	NIL
Certificate	Vastu +Jyotish = 2	NIL	NIL	NIL
Others	UG 3 PG 3	NIL	NIL	NIL
<b>Total</b>	24	NIL	NIL	NIL
Interdisciplinary	1 (Sarvadarshan)	NIL	NIL	NIL
Innovative	NIL		NIL	NIL

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
CBCS at PG Level.

2 out of 18 papers to be opted for at PG and UG each.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	6 at UG + 7 at PG = 13 programmes
Trimester	NIL
Annual	7

(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

N A (HQ)

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	13	7	4	2	

2.2 No. of permanent faculty with Ph.D.

11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL

2.4 No. of Guest and Visiting faculty and Temporary faculty

24

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	NIL	56	NIL
Presented papers	NIL	56	
Resource Persons	NIL	1	NIL

2.6 Innovative processes adopted by the institution in Teaching and Learning:

(1) CAT (2) Natural Environmental Teaching

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

HQ

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/ Curriculum Development workshop

3 1) Prof. P N Shastry, Principal 2) Prof. H N Tiwari 3) Prof. Manoj K. Mishra

2.10 Average percentage of attendance of students

83 %



2.11 Course/Programme wise  
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Prak-shastri	29	NIL	8	17	4	100%
Shastri	33	NIL	16	17	NIL	100%
Acharya	16	NIL	11	5	NIL	100%
Shiksha Shastri (B.Ed.)	98	NIL	82	16	NIL	100%
Shiksha Acharya (M.Ed.)	27	NIL	27	NIL	NIL	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. Peer Review 2. Random inspection of classes 3. Awareness and Motivational Programme 4. Evaluation through Departmental Meetings.

2.13 Initiatives undertaken towards faculty development (Organised by other inst.)

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	1
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	27
Others	NIL

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	3	NIL	3
Technical Staff	NIL	NIL	NIL	NIL

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Conducted 3 programmes

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	NIL	NIL	NIL
Non-Peer Review Journals	NIL	2 Titles	NIL
e-Journals	NIL	NIL	NIL
Conference proceedings	NIL	1 Titles	NIL

#### 3.5 Details on Impact factor of publications: HQ

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects <i>(other than compulsory by the University)</i>	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		One			
Sponsoring agencies		HQ			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : HQ

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

NA

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
4		4				

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them



3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events: NIL

University level  State level   
National level  International level

3.22 No. of students participated in NCC events: NIL

University level  State level   
National level  International level

3.23 No. of Awards won in NSS: NIL

University level  State level   
National level  International level

3.24 No. of Awards won in NCC: NIL

University level  State level   
National level  International level

### 3.25 No. of Extension activities organized

University forum  Campus forum   
NCC  NSS  Any other

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NIL
- 

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10.45 acres	NIL	HQ	10.45
Class rooms	18	NIL	HQ	18
Laboratories	3	NIL	HQ	3
Seminar Halls	2	NIL	HQ	2
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	13	2	HQ	15
Value of the equipment purchased during the year (Rs. in Lakhs)	12,79,993	5,64,200	HQ	18,44,193
Others	NIL	NIL		NIL

#### 4.2 Computerization of administration and library

- |                                   |
|-----------------------------------|
| a) Administration - Under process |
| b) Library - Under Process        |

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	12020	1818822	454	136972	12474	1955794
Reference Books	3182	592171	60	21310	3242	613481
e-Books						
Journals	1700	15720	205	4500	1905	20220
e-Journals						
Digital Database						
CD & Video	33	(Gifted)	5	(Gifted)	25	(Gifted)
Others (specify) Complimentary Copies	4111	923192	459	206778	4570	1129970

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others (Projector)
Existing	31	12	Provided	N.A.	N.A.	8	11	1
Added	1	-	-	-	-	-	1	-
Total	32	12	Provided	N.A.	N.A.	8	12	1

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer, internet access, training to students of Prak-shastri, and Shastri classes, Computer training to the Faculty and ministerial staff
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#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	-
ii) Campus Infrastructure and facilities	17.62
iii) Equipments	0.33
iv) Others	-

Total : 

17.95
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## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- |  |
|--|
| <ol style="list-style-type: none"><li>1. Common rooms in hostels and campus</li><li>2. Awareness programmes on SSS conducted twice</li><li>3. Technical and media centre services have been provided</li></ol> |
|--|

#### 5.2 Efforts made by the institution for tracking the progression

Monitoring Committee has been constituted.
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#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
165	38	11	100+27

(b) No. of students outside the state

188
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(c) No. of international students

NIL
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Men	<table border="1"><tr><th>No</th><th>%</th></tr><tr><td>294</td><td>86.21</td></tr></table>	No	%	294	86.21	Women	<table border="1"><tr><th>No</th><th>%</th></tr><tr><td>47</td><td>13.78</td></tr></table>	No	%	47	13.78
	No	%									
294	86.21										
No	%										
47	13.78										

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
270	15	6	5	1	297	298	17	5	19	2	341

Demand ratio 100:100

Dropout % 0%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

15 day coaching for NET/STAT/PSST/PSAT/PVVT
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No. of students beneficiaries

50

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

Concerned Heads of the Departments have been conducting counseling and career-guidance sessions for placement.

No. of students benefitted

101

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	15

5.8 Details of gender sensitization programmes

Two in a year

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

1

National level

37

International level

Nil



No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	280	14.26 Lakh
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_(None Reported)

**Criterion – VI**

## **6. Governance, Leadership and Management**

### 6.1 State the Vision and Mission of the institution

#### VISION

Development of Rashtriya Sanskrit Sansthan as a world-class university in order to establish the glory of Sanskrit in the global context.

#### MISSION

1. All round development of all the branches of Sanskrit learning, and ensuring availability of Sanskrit resources through modern systems.
2. Upliftment of linguistic variety and cultural plurality through arrangement of teaching and research in the context of the inter-relationship of Sanskrit, Pali and Prakrit languages.
3. Protection and promotion of the philosophical and scientific elements in the knowledge systems of these languages, and to ensure the availability of these knowledge systems through the media of Information and Communication Technologies, while establishing the relationship of these knowledge systems with cultural legacy.
4. Ensuring availability of Sanskrit learning instructions and related material on various platforms and formats through use of modern technologies in order to make Sanskrit user-friendly and learner-friendly.

### 6.2 Does the Institution has a management Information System

NIL

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

HQ

#### 6.3.2 Teaching and Learning

1. Awareness programme for teaching through ICT.
2. Training for CAT
3. Team Teaching in Shastraic subject selection encouraged

### 6.3.3 Examination and Evaluation

HQ

### 6.3.4 Research and Development

HQ

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Computer cataloguing of books initiated.
2. Proper maintaining/optimum use of information infrastructure available at the campus

### 6.3.6 Human Resource Management

Various academic and administrative programmes and trainings etc. have been organized for Human Resource Management.

### 6.3.7 Faculty and Staff recruitment

HQ

### 6.3.8 Industry Interaction / Collaboration

NIL

### 6.3.9 Admission of Students

1. Open admission process with interview
2. Optional subject selection by the students encouraged.
3. Transparency in Admission Policy.
4. Participation and cooperation of HOD's in Admission Process.

6.4 Welfare schemes for

Teaching	Group Insurance/pension/family pension/medical reimbursement/LTC
Non teaching	Group Insurance/pension/family pension/medical reimbursement/LTC
Students	Scholarships, free hostel facility, free lending of books, book bank, no tuition fee.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done? Yes.

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	Peer team
Administrative	Yes	AG Office	Yes	Campus/ HQ

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

1. Yes, supplementary exams to save academic year of the students.
2. Question Paper Answer Sheet in the same booklet.
3. Internal Assessment.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

#### 6.11 Activities and support from the Alumni Association

1. Yearly meetings.
2. Assistance in getting employment.
3. Resolving issues with the state administration.

#### 6.12 Activities and support from the Parent – Teacher Association

1. Yearly meetings.
2. Help with the issues relating to student's indiscipline, if any.

#### 6.13 Development programmes for support staff

1. Yearly 2 short-term courses-cum-orientation programmes for the ministerial staff.
2. Encouragement to staff to maintain Sanskrit oriented atmosphere in the campus.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Tree-plantation drive.
2. *Van Mahotsava*
3. Striving to make a paper-free workplace.
4. Maintaining greenery in the campus.

### **Criterion – VII**

#### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Daily Prayer.
2. Sarasvati Sabha for developing academic interest among the students and teachers.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Conducted two awareness programmes.
2. Brought quality in teaching methods.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Encouragement to maintaining *Gurukala* and *Shastraic* environment.
2. Higher level of student - teacher relationship in a residential set-up.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

1. Environmental Science made compulsory.
2. Field activities.

7.5 Whether environmental audit was conducted?    Yes     No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

NIL

## **8. Plans of institution for next year**

1. Maintaining good academic environment.
2. Completion and revision of academic syllabi.
3. Self-discipline among the staff and students.
4. Bring quality in all round development of students.

Name \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_  
Signature of the Coordinator, IQAC

\_\_\_\_\_  
Signature of the Chairperson, IQAC

**Annexure I**

**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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