

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013*)

Part – A

I. Details of the Institution

1.1 Name of the Institution

RASHTRIYA SANSKRIT SANSTHAN

1.2 Address Line 1

SHRI RANBIR CAMPUS

Address Line 2

KOT BHALWAL

City/Town

JAMMU

State

JAMMU AND KASHMIR

Pin Code

181122

Institution e-mail address

ranbirjmu@gmail.com

Contact Nos.

0191-2623090

Name of the Head of the Institution:

Prof. M. Chandra Shekhar

Tel. No. with STD Code:

0191-2623090

Mobile:

094191171594

Name of the IQAC Co-ordinator:

Dr. Satish Kumar Kapoor

Mobile:

09419117304

IQAC e-mail address:

Satishkumar7742@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

HQ

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/60/A&A/001 July 5, 2012

1.5 Website address:

www.rksjmu.ac.in

Web-link of the AQAR:

http://www.rksjmu.ac.in/AQAR_2012-13.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	3.25	2012	5 YEARS
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

31.10.2012 ?

√

1.8 AQAR for the year (for example 2010-11)

2012-13

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR _____ 2012-13 _____ (DD/MM/YYYY)
- ii. AQAR _____ 2013-14 _____ (DD/MM/YYYY)
- iii. AQAR _____ 2014-15 _____ (DD/MM/YYYY)
- iv. AQAR _____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

NA

1.12 Name of the Affiliating University (*for the Colleges*)

NA

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NA

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

NA

DST-FIST

NA

UGC-Innovative PG programmes

NA

Any other (*Specify*)

NA

UGC-COP Programmes

NA

2. IQAC Composition and Activities

2.1 No. of Teachers

2 i) Dr. Satish Kumar Kapoor, ii) Dr. Shri Gobind Pandey

2.2 No. of Administrative/Technical staff

3 (Pri. Prof. M. Chandra Sekhar, S.O. Mohan Lal, Comp. Teac. Minakshi Bawa)

2.3 No. of students

NIL

2.4 No. of Management representatives

NA

2.5 No. of Alumni

NIL

2.6 No. of any other stakeholder and
community representatives

NIL

2.7 No. of Employers/ Industrialists

NIL

2.8 No. of other External Experts

1 (Prof. P.C. Shastri)

2.9 Total No. of members

2.10 No. of IQAC meetings held THREE

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level
One

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Awareness Programme 2. Bring Quality in Teaching Methods	1. 2 Conducted 2. Brought Quality

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	5	1	NIL	NIL
PG	5	NIL	NIL	NIL
UG	5	NIL	NIL	NIL
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	NIL	NIL	NIL	NIL
Certificate	Vastu +Jyotish = 2	NIL	NIL	NIL
Others (Distance Education)	UG 3 PG 3	NIL	NIL	NIL
Total	23	1	NIL	NIL
Interdisciplinary	1 (Sarvadarshan)	NIL	NIL	NIL
Innovative	NIL		NIL	NIL

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

CBCS at PG Level.

2 out of 18 papers to be opted for at PG and UG each.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	6 at UG + 7 at PG = 13 programmes
Trimester	NIL
Annual	7

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

N A (HQ)

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	14	08	04	02	

2.2 No. of permanent faculty with Ph.D.

12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
6	NIL	4	NIL	2	NIL	NIL	NIL		NIL

2.4 No. of Guest and Visiting faculty and Temporary faculty

25

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	NIL	30	35
Presented papers	NIL	30	37
Resource Persons	NIL	5	8

2.6 Innovative processes adopted by the institution in Teaching and Learning:

(1) CAT, (2) Natural Environmental Teaching

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

HQ

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

1. Prof. M. Chandra Shekhar, Principal
2. Prof. H.N. Tiwari, 3) Prof. Y.P. Khajuria

2.10 Average percentage of attendance of students

81 %

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Prak-shastri	28	NIL	6	18	4	100%
Shastri	51	NIL	9	41	1	100%
Acharya	16	NIL	15	1	NIL	100%
Shiksha Shastri (B.Ed.)	75	NIL	60	15	NIL	100%
Shiksha Acharya (M.Ed.)	16	NIL	16	NIL	NIL	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. Peer Review 2. Random inspection of classes 3. Awareness and Motivational Programme 4. Evaluation through Departmental Meetings.

2.13 Initiatives undertaken towards faculty development (Organized by other inst.)

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	NIL
HRD programmes	2
Orientation programmes	2
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	18
Others	NIL

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	3	NIL	3
Technical Staff	NIL	NIL	NIL	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Conducted 2 programmes

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.4 Details on research publications

	International	National	Others (State)
Peer Review Journals	NIL	15	17
Non-Peer Review Journals	NIL	20	22
e-Journals	NIL	NIL	NIL
Conference proceedings	NIL	5	3

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS HQ

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects <i>(other than compulsory by the University)</i>	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University / Campus
Number	NIL	One	2	5
Sponsoring agencies	NIL	HQ	Campus	Campus

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : (HQ)

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year
(NA)

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
3	NIL	3	NIL	NIL	NIL	NIL

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

6

15

3.19 No. of Ph.D. awarded by faculty from the Institution

NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 1 SRF NIL Project Fellows NIL Any other NIL

3.21 No. of students Participated in NSS events: NIL

University level State level
National level International level

3.22 No. of students participated in NCC events: NIL

University level State level
National level International level

3.23 No. of Awards won in NSS: NIL

University level State level
National level International level

3.24 No. of Awards won in NCC: NIL

University level State level
National level International level

3.25 No. of Extension activities organized

University forum Campus forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NIL
-

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10.45 acres	NIL	HQ	10.45
Class rooms	18	NIL	HQ	18
Laboratories	3	NIL	HQ	3
Seminar Halls	2	NIL	HQ	2
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		13	HQ	13
Value of the equipment purchased during the year (Rs. in Lakhs)		12,79,993	HQ	12,79,993
Others				

4.2 Computerization of administration and library

- | |
|-----------------------------------|
| a) Administration - Under process |
| b) Library - Under Process |

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11440	1696229	580	122593	12020	1818822
Reference Books	3157	565409	25	26762	3182	592171
e-Books	-	-	-	-	-	-
Journals	1500	11470	200	4250	1700	15720
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	33	(gifted)	-	-	20	-
Others (specify) Complimentary Copies	4007	901173	104	22019	4111	923192

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others (Projector)
Existing	25	7	Provided	N.A.	N.A.	8	10	1
Added	6	5	-	-	-	-	1	-
Total	31	12	Provided	N.A.	N.A.	8	11	1

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer, internet access, training to students of Prak-shastri, and Shastri classes, Computer training to the Faculty and ministerial staff
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4.6 Amount spent on maintenance in lakhs :

i) ICT	-
ii) Campus Infrastructure and facilities	8.5
iii) Equipments	0.29
iv) Others	-

Total :

8.79

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- | |
|--|
| <ol style="list-style-type: none">1. Common rooms in hostels and campus2. Awareness programmes on SSS conducted twice3. Technical and media centre services have been provided |
|--|

5.2 Efforts made by the institution for tracking the progression

Monitoring Committee has been constituted.
--

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others (B.Ed+M.Ed)
158	33	15	91

(b) No. of students outside the state

14

(c) No. of international students

NIL

Men	No	%	Women	No	%
	252	84.84		45	15.16

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
						270	15	6	5	1	297

Demand ratio 100:100

Dropout NIL

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

15 day coaching for NET/STAT/PSST/PSAT/PVVT

No. of students beneficiaries

52

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Concerned Heads of the Departments have been conducting counseling and career-guidance sessions for placement.

No. of students benefitted

98

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	12

5.8 Details of gender sensitization programmes

Two in a year

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

6

National level

40

International level

Nil

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	252	9.33 lakh
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____(None Reported)

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

Development of Rashtriya Sanskrit Sansthan as a world-class university in order to establish the glory of Sanskrit in the global context.

MISSION

1. All round development of all the branches of Sanskrit learning, and ensuring availability of Sanskrit resources through modern systems.
2. Upliftment of linguistic variety and cultural plurality through arrangement of teaching and research in the context of the inter-relationship of Sanskrit, Pali and Prakrit languages.
3. Protection and promotion of the philosophical and scientific elements in the knowledge systems of these languages, and to ensure the availability of these knowledge systems through the media of Information and Communication Technologies, while establishing the relationship of these knowledge systems with cultural legacy.
4. Ensuring availability of Sanskrit learning instructions and related material on various platforms and formats through use of modern technologies in order to make Sanskrit user-friendly and learner-friendly.

6.2 Does the Institution has a management Information System

NIL

6.2 Does the Institution has a management Information institution for each of the following:

6.3.1 Curriculum Development

HQ

6.3.2 Teaching and Learning

1. Awareness programme for teaching through ICT.
2. Training for CAT
3. Team Teaching in Shastraic subject selection encouraged

6.3.3 Examination and Evaluation

HQ

6.3.4 Research and Development

HQ

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Computer cataloguing of books initiated.
2. Proper maintaining/optimum use of information infrastructure available at the campus

6.3.6 Human Resource Management

Various academic and administrative programmes and trainings etc. have been organized for Human Resource Management.

6.3.7 Faculty and Staff recruitment

HQ

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

1. Open admission process with interview
2. Optional subject selection by the students encouraged.
3. Transparency in Admission Policy.
4. Participation and cooperation of HOD's in Admission Process.

6.4 Welfare schemes for	Teaching	Group Insurance/pension/family pension/medical reimbursement/LTC
	Non teaching	Group Insurance/pension/family pension/medical reimbursement/LTC
	Students	Scholarships, free hostel facility, free lending of books, book bank, no tuition fee.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done? Yes.

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	Peer team
Administrative	Yes	AG Office	Yes	Campus/ HQ

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- | |
|--|
| <ol style="list-style-type: none"> 1. Yes, supplementary exams to save academic year of the students. 2. Question Paper Answer Sheet in the same booklet. 3. Internal Assessment. |
|--|

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

1. Yearly meetings.
2. Assistance in getting employment.
3. Resolving issues with the state administration.

6.12 Activities and support from the Parent – Teacher Association

1. Yearly meetings.
2. Help with the issues relating to student's indiscipline, if any.

6.13 Development programmes for support staff

1. Yearly 2 short-term courses-cum-orientation programmes for the ministerial staff.
2. Encouragement to staff to maintain Sanskrit oriented atmosphere in the campus.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Tree-plantation drive.
2. *Van Mahotsava*
3. Striving to make a paper-free workplace.
4. Maintaining greenery in the campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Daily Prayer.
2. Sarasvati Sabha for developing academic interest among the students and teachers.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Conducted two awareness programmes.
2. Brought quality in teaching methods.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Encouragement to maintaining *Gurukala* and *Shastraic* environment.
2. Higher level of student - teacher relationship in a residential set-up.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

1. Environmental Science made compulsory.
2. Field activities.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

NIL

8. Plans of institution for next year

1. Maintaining good academic environment.
2. Completion and revision of academic syllabi.
3. Self-discipline among the staff and students.
4. Bring quality in all round development of students.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
